## D&S DIVERSIFIED TECHNOLOGIES (D&SDT), LLP - HEADMASTER, LLP MT Office: P.O. Box 6609 | Helena, MT 59604-6609 OH Office: P.O. Box 418 | Findlay, OH 45839

(800)393-8664 | (877)851-2355 | (888)401-0462 | Fax: (406)442-3357 hdmaster@hdmaster.com | Website: www.hdmaster.com Innovative, quality technology solutions throughout the United States since 1985.

## WELCOME, MARYLAND NURSING ASSISTANT!

D&S DIVERSIFIED TECHNOLOGIES (D&SDT)-HEADMASTER has been approved by the Maryland Board of Nursing to provide Nursing Assistant Competency Evaluation knowledge and skill testing in Maryland.

We look forward to working with all the stakeholders who will test and work with the D&SDT Maryland Nursing Assistant Testing Competency Evaluation Program (NATCEP). We are an innovative company that brings an adaptive testing model to Maryland that will change over time to reflect exactly the needs for the Maryland NATCEP offered by D&SDT. We can quickly adapt and change because we provide open, honest communication and meaningful, detailed feedback for ALL the NATCEP "players." This will result in a training/testing environment where we all contribute our best effort, and everyone will have confidence that the Maryland NATCEP offered by D&SDT is the best it can be.

Our testing model allows training program instructors to use an Internet registration system (D&SDT-HEADMASTER's in-house testing software platform - TestMaster Universe TMU©) to enroll and track their nursing assistant students, verify candidate training completion online, view online candidate test schedule information, and access composite training reports via their secure TMU© login. Instructors and candidates will have the ability to schedule examination dates online. Qualified training programs can become test sites so that students may test shortly after graduation at the location where they were trained (In-facility testing), which can reduce test anxiety and statistically improve candidate pass rates. In addition to In-facility testing, we will have approved Regional test sites (Regional test seats) to provide additional testing opportunities for all nursing assistant test candidates. **The Maryland Nursing Assistant TMU© site is-** <a href="https://md.tmutest.com">https://md.tmutest.com</a>.

The Maryland CNA webpage at <a href="www.hdmaster.com">www.hdmaster.com</a> has a wealth of information for programs, instructors, candidates, etc. As we ramp up in Maryland, the page will be continually changing as we add more tools and items to it. Click on Maryland CNA at <a href="www.hdmaster.com">www.hdmaster.com</a> for:

- Electronic forms for creating Instructor and Training Program accounts.
- The Maryland Nursing Assistant Candidate Handbook provides information about testing, test day and what to expect, scheduling, testing procedures and policies, and much more.
- ♦ How to sign in to TMU© for candidates and programs.
- Training program information regarding entering candidates and completing candidate records.
- Forms and materials used in testing and mock skills to help prepare candidates for the competency exam.
- Steps to become a test site.
- Important FAQs.

We will be hosting Meet-and-Greet sessions and Instructor Workshops in the near future. The sign-up form for the Instructor Workshops can be found <a href="https://example.com/here">here</a>. The links are also on D&SDT-HEADMASTER'S Maryland CNA webpage at <a href="https://www.hdmaster.com">www.hdmaster.com</a>.

We look forward to the relationships we will build and working with all stakeholders in Maryland. If you have any questions, concerns, or need assistance, please give us a call.

Business hours are: Monday through Friday, 8:00AM to 8:00PM Eastern Time. D&SDT-HEADMASTER's phone number is: (888) 401-0462